

**Public Notice of the Meeting of the  
MANITOWOC-CALUMET LIBRARY SYSTEM  
BOARD OF TRUSTEES MEETING**

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Manitowoc Herald Times Reporter and Tri-County News, and to those who have filed a written request for this notice, that a meeting of the Manitowoc-Calumet Library System Board of Trustees will be held on Wednesday, July 28, 2021 at 5:30 o'clock p.m. The meeting will be held at the Manitowoc Public Library, Manitowoc, WI 54220. As of the date of this notice, the subject matter known to be intended for consideration is as follows:

**MANITOWOC-CALUMET LIBRARY SYSTEM BOARD MEETING**

**Wednesday, July 28, 2021 at 5:30 p.m.**

Manitowoc Public Library

707 Quay Street

Manitowoc, WI 54220

**Board members and members of the public may attend the meeting in person at the Manitowoc Public Library (Balkansky Room), or please join the meeting from your computer, tablet or smartphone at:**

**<https://global.gotomeeting.com/join/840667997>**

**You can also dial in using your phone:**

United States: **[+1 \(872\) 240-3412](tel:+18772403412)**

**Access Code:** 840-667-997

**AGENDA**

1. Call meeting to order (Proper notice has been given.)
2. Minutes of the May 26, 2021 Board meetings (enclosure #1) *ACTION REQUESTED*
3. Public comment (general comment on issues germane to the operations of MCLS)
4. Communications (any correspondence received germane to operations of MCLS)
5. Reports from directors of member libraries
6. Financial Business
  - a. May and June 2021 financial reports (enclosures #2 and #3) *ACTION REQUESTED*
  - b. Payment of June and July 2021 bills (enclosures #4 and #5) *ACTION REQUESTED*
  - c. LARS financial report through June 2021 (enclosure #6) *ACTION REQUESTED*
  - d. Reach Out and Read report (enclosure #7) *ACTION REQUESTED*
7. System Director's report (enclosure #8)
8. System IT/ILS Specialist's report (enclosure #9)
9. System Administrative Assistant's report (enclosure #10)
10. Unfinished business
11. New business
  - a. Schedule Finance Committee Meeting to review 2022 Budget Proposal and 2021 Budget Revision
  - b. Schedule Personnel Committee meeting for Director's annual performance review
12. Trustee Education – Review Meeting Date and Time Survey Results
13. Confirm date September 29, 2021 and set place for next meeting
14. Motion to adjourn

If you are unable to attend, please notify Rebecca Scherer, System Director, at (920) 686-3051 or [rscherer@mcls.lib.wi.us](mailto:rscherer@mcls.lib.wi.us). If you require special needs accommodations for this meeting, please contact the System Director at least 48 hours in advance.